



COUNTY OF SANTA CRUZ

OFFICE OF THE AGRICULTURAL COMMISSIONER

JUAN HIDALGO

AGRICULTURAL COMMISSIONER
SEALER OF WEIGHTS AND MEASURES

PUBLIC INFORMATION REQUEST

The California Public Records Act (Government Code Section 6250 et seq.) requires public agencies to make their records available for inspection to every person during office hours unless the records are exempt from disclosure. Within 10 days of receiving the request form, you will receive notification from this office determining when the records will be disclosed or informing you that the records are exempt from disclosure.

Please indicate the records you are requesting and be as specific as possible.

(For example, indicate the year of the record, the specific party the record pertains to, property locations, the type of record you are requesting such as pesticide use records.)

Please indicate the format preference: _____ paper copy _____ CD _____ e-mail
The information will be provided in the electronic media format requested if it is a format used.

Please complete the following information:

DATE: _____

NAME: _____

COMPANY OR ORGANIZATION: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____

E-MAIL ADDRESS: _____

Fees: Copies of documents \$0.10 per page
Media on CD, \$1.00 per CD
Documents requiring staff preparation \$67.00/hour (one hour minimum) plus cost of copies or CD

You may fax your completed request form to (831) 763-8255